| For Office Use Only: Year of Graduation: | Hours Approved: |
|--|-----------------|
|--|-----------------|

## **IHS Silver Cord Award Form**

The Indianola High School Silver Cord Program is approved by Indianola Community Education

Complete this document and return it to the Silver Cord Coordinator within two weeks of service during the school year. Students should keep completed summer hour forms until fall. Summer hours are due to the Silver Cord Coordinator by September 15th. Seniors must turn in all hours by April 30th of their graduation year.

Date: \_\_\_\_\_ Graduation Year: \_\_\_\_

Service Organization & Site: \_\_\_\_\_

Student Name:

| Date(s) of Service:                                      | Total hours worked:                                     |  |
|--|---|--|
| (Travel, sleep, and meal breaks should                   | not be included as service hours - 8 hours max per day) |  |
| Student Signature:                                       |   |  |
| Parent Signature:  |   |  |
| STUDENTS: PLEASE   | ANSWER EACH QUESTION BELOW                              |  |
| 1. What did you o  | do during the volunteer experience?                     |  |
|  |   |  |
| 2. How did you bo  | nofit from this valuation oversions?                    |  |
| 2. How did you be  | nefit from this volunteer experience?                   |  |
| ROY RELO   | OW MUST BE COMPLETED                                    |  |
|  | ertify that I have completed hours.                     |  |
|  |   |  |
| Student Signature:                                       | <del></del>   |  |
|  |   |  |
| Signature of Community Member (Person Other than Parent) | Print Name  |  |
| Phone number   | email address   |  |
|  |   |  |
| I verify that  | volunteered for hours.                                  |  |
|  |   |  |
| Community Member Comments:                               |   |  |
|  |   |  |
|  |   |  |
|  |   |  |
|  |   |  |

## **IHS Documentation of Hours**

| udent:  | Service Site   |                         |    |  |  |  |
|---|----------------|-------------------------|----|--|--|--|
| When volunteering at a site multiple times, please list each day worked at this specific job/place, the time you worked the and the total number of hours for each day. |                |                         |    |  |  |  |
| Date  |                | Time                    |    | Daily Hours  |  |  |
|   | From           |                         | То |  |  |  |
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**Consider volunteer activities of interest to you.** Like the "Indianola Silver Cord" Facebook Page, or follow us on Twitter @IHSsilvercord for opportunities that qualify or develop your own ideas.

**Complete Service**. Submit your Silver Cord Award Form to the Silver Cord Coordinator - one form per activity. It is strongly recommended forms be turned in within two weeks of your volunteer experience!

**Choose to volunteer again!** The more hours you volunteer, the closer you are to a silver cord at graduation. But remember, the most important thing is giving something back to our community. Your service matters!

**Summer Service Hours**. Students keep completed forms until they return to school in the fall. Please turn summer forms in by September 15th, so you don't forget!

**Service NOT recognized**. School activities such as selling merchandise, homecoming events, music or athletic practices, work for one's family or babysitting for a single family except with special approval, participation in self-improvement workshops and clinics, service which is part of an academic, court ordered, or discipline requirement.